



COMMUNITY FACILITIES BOOKING FORM 2024

Contact Name/Organisation: _____

Tel: _____

Mobile: _____

Contact Address: _____

Postcode: _____

Email: _____

Purpose of Booking: _____

BOOKING REQUIREMENTS

SCHEDULE:

Day: _____

Date (DD/MM/YY): _____

Time: _____

From: _____

GROUP:

Approx. number in group: _____

Age range of group: _____

Minimum number of **supervisors** you are providing: _____

SPECIAL REQUIREMENTS: Lane ropes Refreshments Additional Lifeguards

<u>Facility</u>	<u>1st Hour Rate</u>	<u>Additional hour(s)</u>	<u>No Hrs Req'd</u>	<u>Total cost per facility</u>	<u>NOTES</u>
Main Pool	£110	£80		£	Includes 1 lifeguard (up to 20 people in the pool)
Children's Pool	£80	£50		£	Price includes 1 Lifeguard
Marquee	£75	£50		£	These prices only apply if a Pool is booked as well (Otherwise, please discuss)
Grass Field	£25	£15		£	
Barbeque	£50	-	N/A	£	Includes Gas
Inflatable Submarine	£75	£50		£	INCLUDES Additional Lifeguards
Extra Lifeguard	£20	£20		£	For extra 20 people in Main Pool
Grand Total:				£	

On confirmation of your booking, an invoice will be raised that must be paid in full 1 week prior

Name: _____

Signature: _____



Position in organisation (if applicable): _____

Payment Enclosed: £ _____

Deposit(s) Enclosed: £ _____

Payments

Invoices will be raised for all bookings for the full amount unless agreed by the manager

Please return to: The General Manager, Arundel Lido, Queen Street, Arundel BN18 9JG

FOOTNOTE: Arundel Lido reserves the right to refuse any application without explanation

Admin Use Only:

Event to be invoiced or paid through the till? Event booking on Calendar and in Diary?

Booking taken by Date

Terms & Conditions for Hiring Arundel Lido Facilities

Important – Please read and keep for your records

1. **Bookings are not guaranteed unless confirmed by the Manager.**
2. The **minimum hire period is one hour**, which - if you are hiring the pool(s) - includes cost of 1 or 2 lifeguards, as appropriate. Additional lifeguards will be required if there are over 40 bathers in the Main Pool and/or if you hire 'Sid the Sub', our large inflatable Submarine.
3. The **period of hire** is from the time of entry to the site to the time of exit from the site
4. **Exclusive use** of the site is only available outside of public opening hours.

Hiring times are:

7pm up to 10pm (Monday, Wednesday, Friday, Saturday and Sunday).

5. It is the responsibility of the Hirers to provide adequate supervision of their group, and to familiarise themselves with the Pool's Normal Operating Procedures (NOPS). Copies of the NOPS are held in both Lido Reception and the Lido Office.
6. **Under-8s must be accompanied**, on site and in the water, by a responsible adult. Ratio of 1 adult to 3 children under 8. Non swimmers will be asked not to pass the 1.2m section of the main pool. Please note that the Children's Pool is generally viewed as suitable only for children under the age of 8 years.
7. Special requirements and/or extra facilities must be negotiated prior to the finalisation of the booking.
8. Maximum group size on site is at the discretion of Lido Management and is subject to the nature of use. Maximum bather loads are: Main Pool 100 (including supervising adults) and Children's Pool 60 (excluding supervising adults).
9. Barbeque hiring includes lighting up of the barbeque. Gas is supplied.
10. No glassware may be brought onto the site, the Lido is strictly a non-smoking site and no dogs are permitted on site, except for guide dogs.
11. The Trust does not accept any responsibility for loss or damage to property or personal belongings.
12. Arundel Lido reserves the right to refuse an application without offering a reason.
13. Lido Management reserves the right to terminate the hire during the period of hire should it consider behaviour to be contrary to NOPS.
14. The site does not have a permanent licence for the Sale of Alcohol or for Public Entertainment. It is therefore the responsibility of the hirer to satisfy the relevant authority of the need for any such licences. The Trust's permission must be obtained before any application for such licences is made.
15. Hirers are requested to respect our neighbours by leaving the site quietly and in an orderly manner.
16. **Payments:**
 - a) **Bookings will be invoiced in advance and MUST be paid in advance of the Booking Date.** The Trust cannot be held responsible for bad weather or other circumstances.
 - b) **Bookings can be paid for in full at the till prior to the booking.** Receipt must be attached to your booking form.